

Date of issue: Tuesday, 7 March 2023

MEETING:

SLOUGH WELLBEING BOARD

Councillor Pantelic, (Chair) Lead Member for Social Care and Public Health
Dr Jim O'Donnell, (Vice-Chair) East Berkshire Clinical Commissioning Group, Slough Locality
Stephen Brown, Chief Executive, SBC
Sue Butcher, Executive Director People (Children) / Slough Children First Chief Executive
Marc Gadsby, Executive Director People (Adults)
Adrian Davies, Partnership Manager, Department for Work and Pensions
Caroline Hutton, Frimley Health NHS Foundation Trust Representative
Caroline Farrar, Executive Place Managing Director, Frimley Collaborative
Andrew Stockwell, Royal Berkshire Fire and Rescue Service
Ramesh Kukar, Slough CVS
Tessa Lindfield, Public Health for Berkshire East
Neil Bolton-Heaton, Healthwatch Representative
Haddy Bojang, Slough Youth Parliament Representative
Supt. Lee Barnham, Thames Valley Police
Councillor Hulme, Lead Member for Children's Services, Lifelong Learning & Skills
2 Vacancies, Local Business Representatives

DATE AND TIME:

WEDNESDAY, 15TH MARCH, 2023 AT 3.00 PM

VENUE:

COUNCIL CHAMBER - OBSERVATORY HOUSE, 25 WINDSOR ROAD, SL1 2EL

DEMOCRATIC SERVICES OFFICER:
(for all enquiries)

MANIZE TALUKDAR
07871 982 919

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



STEPHEN BROWN



Chief Executive

AGENDA

PART I

Apologies for absence.

CONSTITUTIONAL MATTERS

1. Declarations of Interest

All Members who believe they have a Disclosable Pecuniary or other Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 9 and Appendix B of the Councillors' Code of Conduct, leave the meeting while the matter is discussed.

2.	Minutes of the last meeting held on 18 January 2023	1 - 4	
3.	Briefing: Children's Services	To Follow	ALL
4.	Slough Early Help Strategy	5 - 8	ALL
5.	Verbal Update - ICS and Place	Verbal Report	ALL
6.	National & Local Policy	To Follow	ALL
7.	Terms of Reference for the Slough Wellbeing Board	9 - 16	ALL
8.	Date of Next Meeting		
	To be confirmed.		

Press and Public

Attendance and accessibility: You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before any items in the Part II agenda are considered. For those hard of hearing an Induction Loop System is available in the Council Chamber.

Webcasting and recording: The public part of the meeting will be filmed by the Council for live and/or subsequent broadcast on the Council's website. The footage will remain on our website for 12 months. A copy of the recording will also be retained in accordance with the Council's data retention policy. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings.

In addition, the law allows members of the public to take photographs, film, audio-record or tweet the



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proceedings at public meetings. Anyone proposing to do so is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.

Emergency procedures: The fire alarm is a continuous siren. If the alarm sounds Immediately vacate the premises by the nearest available exit at either the front or rear of the Chamber and proceed to the assembly point: The pavement of the service road outside of Westminster House, 31 Windsor Road.

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Slough Wellbeing Board – Meeting held on Wednesday, 18th January, 2023.

Present:- Councillors Pantelic (Chair), Supt. Lee Barnham, Marc Gadsby, Ramesh Kukar and Haddy Bojang

Apologies for Absence:- Councillor Hulme, Dr Jim O'Donnell, Adrian Davies, Andrew Fraser, Caroline Hutton and Stuart Lines

PART 1**67. Declarations of Interest**

No declarations were made.

68. Minutes of the last meeting held on 24 November 2022

Resolved – That the minutes of the meeting held on 24 November 2022 be approved as a correct record.

69. Update - Priority Three, Strong, Healthy and Attractive Neighbourhoods

The SBC Group Manager Localities and Neighbourhoods provided a brief overview of the report, Update – Priority Three, Strong, Healthy and Attractive Neighbourhoods.

Following a question regarding free meals being distributed as part of the Marlow initiative, it was advised that there were four drop off points across the borough and 400 meals were distributed each week. The college had agreed to act as a hub for the meals and community leaders could collect meals on behalf of residents. The rationale behind the initiative was to provide support with food to enable those families in need to continue to pay for vital things such as their rent and bills. The food bank as well as other agencies and charities providing food were overwhelmed by demand. Fuel poverty also continued to be an area of enormous challenge for many families.

Action 1 - Group Manager Localities and Neighbourhoods undertook to provide a verbal update and additional data at a future meeting regarding how many Slough residents were accessing food banks and the scheme in Marlow.

The SBC Active Communities Manager advised that there was a monthly poverty forum attended by 20-30 third sector organisations. Following a question, she advised that the Great Winter Get together was part of the Jo Cox foundation, in partnership with the DWP. There were 20 confirmed stalls for both days of the event.

Slough Wellbeing Board - 18.01.23

Action 2 - The Chair requested that Board members be invited to attend a future meeting of the poverty forum.

Resolved – That the report be noted.

70. Update – Priority Two, Integration. Health and Social Care Partnership Board

The SBC Executive Director, People, Adults provided an overview of the report, Update – Priority Two, Integration, Health and Social Care Partnership Board.

Following a question, the Executive Director advised that the drivers behind the recent unprecedented challenges faced by staff at Wexham Park hospital, which was an outlier in Frimley, remained in critical incident mode for a week longer than Frimley Park Hospital. Daily presentations numbered in the hundreds, with long ambulance queues and insufficient beds to meet the scale of the challenge. Significant numbers of residents had reported that they had been unable to get GP appointments. The hospital was on black alert for a number of months. A multi-agency discharge event meeting was planned to share and implement learning from this recent experience.

The Chair stated that many surgeries continued with online appointments and some patients had reported that they could not get appointments soon enough and were obliged to visit A&E as their symptoms worsened.

The SBC Active Communities Manager added that she had been advised that the capacity at A&E was 180 patients and that one weekend in November 2022, 500 people had attended A&E.

She added that the situation was exacerbated by an unexpected arrival of asylum-seeking families in the borough, who often had high healthcare needs. She was working to improve communication with the organisation contracted by the Home office to find accommodation locally for asylum seekers. She would provide the Home Office with feedback from local health and education colleagues regarding the proposal to house 190 asylum seekers. The Council would also make the Home Office aware of the need for giving Slough advance notice of asylum seekers so that it could better plan and accommodate their needs.

Resolved – That the report be noted.

71. Update - Supporting young people: violence, knife crime, substance misuse

Supt. Barham, Thames Valley Police tabled a slide presentation on the topic of Supporting young people: Violence, knife crime, substance misuse and the impact of substance misuse on health, crime and criminality.

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Following a question about Chalvey the Supt advised that It was very well policed area. This was a partnership issue, and required a multi agency approach to tackle the issues there. Chalvey and Upton wards were the central focus for the Safer Neighbourhood Partnership work on tackling violence and crime. The social effects of the cost of living crisis would percolate through more quickly in a place like Slough where there were significant levels of deprivation.

The Chair welcomed the representative from the Youth Parliament and stated that it would be useful to get her input on the matter (and from other young people in Slough schools) to the Police.

An officer stated that a significant amount of public order offences took place in the town centre and its environs. It was important to take this into consideration when designing and updating the town centre in the future.

The Chair felt that this topic linked well into the integrated services workstream. She asked if there was there any learning from good practice from other authorities that could be used and how PSPOs could be implemented.

The Supt. Advised that PSPOs (Public Space Protection Orders) could be used in certain parts of the town to tackle ASB. He would be having further discussions with the Community safety partnership manager. They would need to provide evidence before implementing a PSPO. He would look into learning from other authorities and report back to the Board. He added that the night time economy was very limited in Slough. Community feedback, regeneration of the town centre, would help to revive it and attract new investment.

Following additional questions, the representative from the Police advised that often a small number of individuals were disproportionately represented in committing crime.

Chair asked officers to look into whether this topic could somehow be integrated into the SHAN initiative.

Resolved – That the report be noted.

72. Update - ICS and Place

No one was available to provide a verbal update. An update would be provided at the next meeting.

73. Update - National & Local Policy

The SBC Strategic Partnership Lead gave a slide presentation which provided an update on national and local government policy. There were no questions from the Board.

74. Slough Wellbeing Board Work Programme

Resolved – That the Work Programme be noted.

75. Date of Next Meeting

15 March 2023, at 3.00pm.

Chair

(Note: The Meeting opened at 3.00 pm and closed at 4.12 pm)

Slough Borough Council

Report To:	Slough Wellbeing Board
Date:	15 th March 2023
Subject:	Slough Early Help Partnership Strategy
Chief Officer:	Sue Butcher
Contact Officer:	Donna Briggs
Ward(s):	N/A
Exempt:	YES/NO - [if Part 2 cite reason based on Access to Information Rules]
Appendices:	Slough Early Help Partnership Strategy

1. Summary and Recommendations

- 1.1 This report sets out the purpose and expected impact of the newly developed Early Help Partnership Strategy in delivering a cohesive approach to early intervention and prevention for children, young people and families across the Borough.

Recommendations:

Council/Committee is recommended to:

Approve the adoption and implementation of the Early Help Partnership Strategy and note that a 2 year implementation plan will be developed to be overseen by the Children and Young People's Partnership Board.

Reason: To have an improved impact on the lives of children and young people in Slough by providing support when problems first arise in a timely way that prevents escalation of need

2. Report

'The Early Help Partnership Strategy sets out our collective vision to share knowledge and resources to support children, young people and families who need help as soon as they need it, to prevent problems escalating.

The strategy feeds directly into all of Slough Borough Council's priorities (2022-2025) in the following ways:

2.1 A Council that lives within our means, balances the budget and delivers best value for taxpayers and service users

The delivery of a multi-agency early help offer through shared responsibility, will have a direct impact on the pressures placed on directly delivered local authority services as partners agencies will be better placed to support children, young people and families within universal and community services. As the needs of families are met earlier and they are empowered to make positive change, this will result in a reduction of pressure

on more costly statutory and specialist services over a number of years, supporting the Local Authority with savings targets.

2.2. An environment that helps residents live more independent, healthier and safer lives

A key principle of the strategy is to ensure residents can find support more easily and increase their use of universal services to meet their needs before issues arise in order to build independence and self-efficacy. A cohesive early help offer will help us to build an improved picture of the early help needs of children, young people and families. Through this we will be able to proactively work towards improving key areas of need, which will include health and social support in line with identified shared outcome.

2.3 A borough for children and young people to thrive

The vision for children and young people from our Early Help Strategy speaks directly to this third priority;

‘Children and young people feel happy, safe and loved within their families and wider community, where they are helped to thrive, not just survive’

Specific areas identified within the Corporate Strategy in relation to preventative help via family hubs and working collaboratively with schools are set out within the delivery plan for the Early Help Strategy. Breaking the cycle of poverty and striving for generational change are at the heart and purpose of working in a preventative way, to build on the resilience and resources of each generation of families.

2.4 Infrastructure that reflects the uniqueness of Slough’s places and new vision for the town centre

With a clear focus on ‘strengthening families and strengthening communities’, we plan to link with existing locality and community networks via the work being undertaken on community hubs to develop the early help offer within communities by communities. This will empower our communities and support them to take ownership and pride in their own neighbourhoods, reducing inequalities and improving the context within which our children and young people live.

Background

As a partnership we collectively agree that we want the best for all children, young people and families. The development of a common vision and shared principles for our new Early Help Strategy is key to our approach if we are to work in partnership towards this common overarching goal.

Young people and parents have told us that they want Early Help services to be easily accessible, enabling self-referral and to offer flexibility in providing the right support before problems get bigger. The delivery of the Early Help offer needs to be built on positive relationships where there is mutual respect, and children, young people and families feel heard, unjudged and encouraged to make positive changes in their lives. In developing this strategy we listened to our children, young people, families and partner agencies, to develop the vision and related principles for our Early Help Strategy:

In the past 4 years, early help has been considered by stakeholders as a service delivered directly by the Local Authority, rather than a multi-agency approach. The updated Early

Help strategy provides a clear, collective vision about Early Help being all of our responsibility and gives a clear commitment to children and families in our community.

The independent review of children's social care provides us with further opportunities to develop our partnership response to early help for children, young people and families, from prevention through to targeted support. This and the review by the National Panel into the deaths of Star Hobson and Arthur Labinjo-Hughes have led to wide ranging recommendations being made to the Government and will feature significantly in the national development of early help services going forward.

Directed via the Children and Young People's Partnership Board, a Task and Finish Group was set up in November 2022 to focus on developing our new Early Help Strategy, with key statutory partners included at both and strategic and operational level. As part of the strategy development, we consulted with a number of stakeholders (professionals, parents/carers and young people) to develop our common language for early help and the principles that underpin the strategy.

We present the Early Help strategy for agreement by the Wellbeing Board having been agreed by the Children and Young People's Partnership Board

3. Background Papers

Early Help Partnership Strategy

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Slough Borough Council

Report To:	Slough Wellbeing Board
Date:	15 March 2023
Subject:	Terms of Reference for the Board
Contact Officer:	Manize Talukdar, Senior Democratic Services Officer
Ward(s):	All
Exempt:	NO
Appendices:	Appendix A – Wellbeing Board’s Terms of Reference

1. Summary and Recommendations

- 1.1 This report sets out a proposed change to the membership of the Slough Wellbeing Board.

Recommendations:

That the Board review its Terms of Reference and make any recommendations to Council on membership or any other provisions.

Reason:

To ensure that, in accordance with the most recent Government guidance, the membership of the Slough Wellbeing Board includes representation from the ICS/ICB.

2. Report

Introductory paragraph

The Board functions as a high-level, strategic partnership, focussing on improved health and wellbeing for local people in the Borough. It is required to work in partnership with key health and social care commissioners.

The Health and Care Act 2022 made major changes to the NHS in England, including making ICSs (Integrated Care Systems) formal, statutory bodies with power over NHS commissioning and spending at a local level.

East Berkshire CCG and Frimley CCG, which had representation on the Board, have since been superseded by the Frimley ICS (Integrated Care Systems)/ ICB (Integrated Care Board). The latest Government guidance states that the core statutory membership of Health & Wellbeing Boards must include representation from the ICS/ICB.

There is already a clinical representative from the former CCG (now the ICS/ICB) and it is proposed that the Executive Place Convenor for Slough at the ICS also be invited to join the Board.

Background

Under its current terms of reference, the Board may propose changes to its membership and recommend these to Council for approval.

3. Implications of the Recommendation

There are no financial, legal, risk management, environmental or equalities implications of the recommendation.

4. Background Papers

None

Appendix A

SLOUGH WELLBEING BOARD TERMS OF REFERENCE

JULY 2021



1. Purpose and objectives

- 1.1 The Slough Wellbeing Board (the Board) will act as a high level strategic partnership for the Borough. It will aim to strengthen partnership working across the borough to maximise resources and make a positive impact on the health and wellbeing of the people of Slough. This will include a focus on opportunities for co-commissioning between partners and co-production with the local population.
- 1.2 The Board will carry out the statutory functions of Health and Wellbeing Board as set out in the Health and Social Care Act 2012 and all other relevant statutory provision:
 - To prepare and publish a Joint Strategic Needs Assessment for Slough.
 - To prepare and publish a Joint Health and Wellbeing Strategy for Slough.
 - To give its opinion to the East Berkshire Clinical Commissioning Group as to whether their Commissioning Plans adequately reflect the current Joint Strategic Needs Assessment and Joint Health and Wellbeing Strategy.
 - To comment on the sections of the East Berkshire Clinical Commissioning Group's Annual Report which describe the extent of their contribution to the delivery of the Joint Health and Wellbeing Strategy.
 - To give its opinion, as requested by the NHS Commissioning Board, on East Berkshire Clinical Commissioning Group's level of engagement with the Board, and on the Joint Strategic Needs Assessment and Joint Health and Wellbeing Strategy.
 - To encourage persons who arrange for the provision of health and/or social care services in the area to work in an integrated manner for the purpose of advancing the health and wellbeing of the area.
 - To work with partners to identify opportunities for future joint commissioning.
 - To lead on the signing off of the Better Care Fund Plan.
 - To publish and maintain a Pharmaceutical Needs Assessment.
 - To give its opinion to the Council on whether it is discharging its duty to have regard to any Joint Strategic Needs Assessment and Joint Health and Wellbeing Strategy prepared in the exercise of its functions.
 - To exercise any Council function which the Council delegates to it.
 - To ensure that strategic issues arising from Slough's Adult Safeguarding Board and Local Safeguarding Children's Board inform the work of the Board.
 - To receive the annual reports from the Slough's Adult Safeguarding Board and Local Safeguarding Children's Board and ensure that partners respond to issues pertinent to the Board.

Appendix A

2. Membership

- 2.1 Board members will be required to represent their organisation with sufficient seniority and influence for decision making. The membership of the Board will consist of:
- The Cabinet Member for Social Care and Public Health
 - The Cabinet Member for Leisure, Culture and Communities
 - The Chief Executive of Slough Borough Council
 - The Chief Executive of Slough Children First
 - The Executive Director of People (Adults) – Slough Borough Council
 - The Executive Director of People (Children) – Slough Borough Council
 - The Director for Public Health (Berkshire)
 - A representative of the Frimley Collaborative Clinical Commissioning Group
 - A representative of Slough Healthwatch
 - The Local Police Area Commander
 - A representative of the Royal Berkshire Fire and Rescue Service
 - A representative of Slough's voluntary and community sector
 - A representative of Slough's Youth Parliament
 - A representative from the Slough Jobcentre (Department of Work and Pensions)
 - Two local business representatives (Vacancies)
 - Other members appointed by the Board or the Leader of the Council after consultation with the Board
- 2.2 The two local business representatives will be appointed for a period of two years. No business representative shall be appointed for more than two consecutive terms.
- 2.3 The Board will keep membership under review and make recommendations to Council as required.
- 2.4 **Membership of the Board will be reviewed annually.**
- 2.5 The Chair of the Board will be required to hold a named delegate list for Board representatives including deputies.
- 2.6 Where any member of the Board proposes to send a substitute to a meeting, that substitute's name shall be properly nominated by the relevant 'parent' person/body, and submitted to the Democratic Services Officer in advance of the meeting. The substitute shall abide by the Code of Conduct.
- 2.7 Board members are bound by the same rules as Councillors, including submitting a Register of Interests.
- 2.8 The following are disqualified from being a Board Member:
- a) Any person who is the subject of a bankruptcy restriction order or interim order; and

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- b) Any person who has within five years before the day of being appointed or since his or her appointment has been convicted in the United Kingdom, the Channel Islands or the Isle of Man, of any offence and has had passed on them a sentence of imprisonment (whether suspended or not) for a period of not less than three months without the option of a fine.

Election of Chair and Vice-Chair

- 2.9 Each year, the Board will appoint its own Chair and Vice Chair who must be voting members of the Board. In the absence of the Chair or the Vice Chair the Board shall elect a Chair for that meeting from the members present.

Resignation

- 2.10 Members may resign by giving written notice to the Chair.

Members' roles and responsibilities

- 2.11 All members of the Board will commit to the following roles, responsibilities and expectations:
 - a) Commit to attending the majority of meetings;
 - b) Uphold and support Board decisions and be prepared to follow through actions and decisions obtaining the necessary financial approval from their organisation for the Board proposals and declaring any conflict of interest;
 - c) Be prepared to represent the Board at stakeholder events and support the agreed consensus view of the Board when speaking on behalf of the Board to other parties;
 - d) Champion the work of the Board in their wider networks and in community engagement activities;
 - e) Participate in Board discussion to reflect views of their partner organisations, being sufficiently briefed to be able to make recommendations about future policy developments and service delivery; and
 - f) Ensure there are communication mechanisms in place within the partner organisations to enable information about the priorities and recommendations of the Board to be effectively disseminated.

3. Working arrangements

- 3.1 The Slough Wellbeing Board is a committee of the Council and will adhere to the Constitutional requirements of the Council affecting committees unless alternative provision is made within these terms of reference or the law.
- 3.2 The Board shall schedule meetings at least six times a year.
- 3.3 The Board will meet in public and comply with the Access to Information procedures.
- 3.4 The filming/recording of all public meetings is allowed in accordance with the Council's Constitution.

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- 3.5 The Board will hold ad-hoc meetings, workshops and development sessions throughout the year as and where appropriate.
- 3.6 Decision-making will be achieved through consensus reached amongst those members present. Where a vote is required decisions will be reached through a majority vote of voting members; where the outcome of a vote is impasse the Chair will have the casting vote.
- 3.7 All members have an equal vote.
- 3.8 Meetings will be deemed quorate if at least one third of members are present and in no case shall the quorum for the Board be less than 5. If the number of members increases this will need to be reviewed. Where a meeting is inquorate those members in attendance may meet informally but any decisions shall require appropriate ratification at the next quorate meeting of the Board.
- 3.9 The Board will produce an Annual Report which will be shared with all member organisations and published on the Council's website.

4. Relationship to other partnership groups

- 4.1 A network of partnerships groups is already in place which will act as the vehicle for the delivery of the Slough Wellbeing Strategy. The Board will coordinate activity between these and any new groups, to make the best use of resources in achieving common outcomes.
 - 4.2 The Board may establish sub groups or Task and Finish groups to help it undertake its statutory and strategic functions.
 - 4.3 The Board may ask for regular reports from the other partnership groups, at least annually, highlighting any areas the Board may be able to support.
 - 4.4 For the avoidance of doubt these groups are not sub committees of the Council.
 - 4.5 The Board will not exercise scrutiny duties around health and adult social care directly. This will remain the role of the relevant Slough Borough Council's Scrutiny Panel. Decisions taken and work progressed by Slough Wellbeing Board will be subject to scrutiny by the Council's Scrutiny Panels.
- 5.** These terms of reference will be reviewed annually and will require the approval of the full Council.

Appendix A

¹ *The Board does not have to comply with Part 4.1 rule 7 of the Council's Constitution.*

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